

D.El.Ed 2nd year (18-20)

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College Name

Shakuntlam Institute

Of Teacher's Education

702 (code)

Kirchindi, Shiosagar Road, Sasaram

Sub name - PEDAGOGY OF ENGLISH (S-6)

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UNIT-3. B. WRITING

in school, writing has its own instrumen-
tal value in school. A means for preser-
ving the knowledge which the student
gain or the judgement he has formed.
It serves as a check on his forgetting
useful items of knowledge and ideas.

1. According to Mahatma Gandhi, "Fair and legible
(उचित और सुपाठ्य) handwriting makes a man

perfect in all walks of life."

2. According to Bacon, "Reading makes a full man and writing an exact man."
3. According to Bell, "Writing is a tool used to enable us to express what is in your mind and for some people is almost as important as speech."

Some writing are given below:-

1. POSTERS WRITING:-

- ⇒ Posters can be for giving an information on student's activities, social issues.
- ⇒ Draw a rectangular box.
- ⇒ Use bigger font.
- ⇒ Use catchy words (catchy words) / phrases / slogans.
- ⇒ More text like a notice should align the phrases at the centre.
- ⇒ Use your creativity, draw simple pictures.

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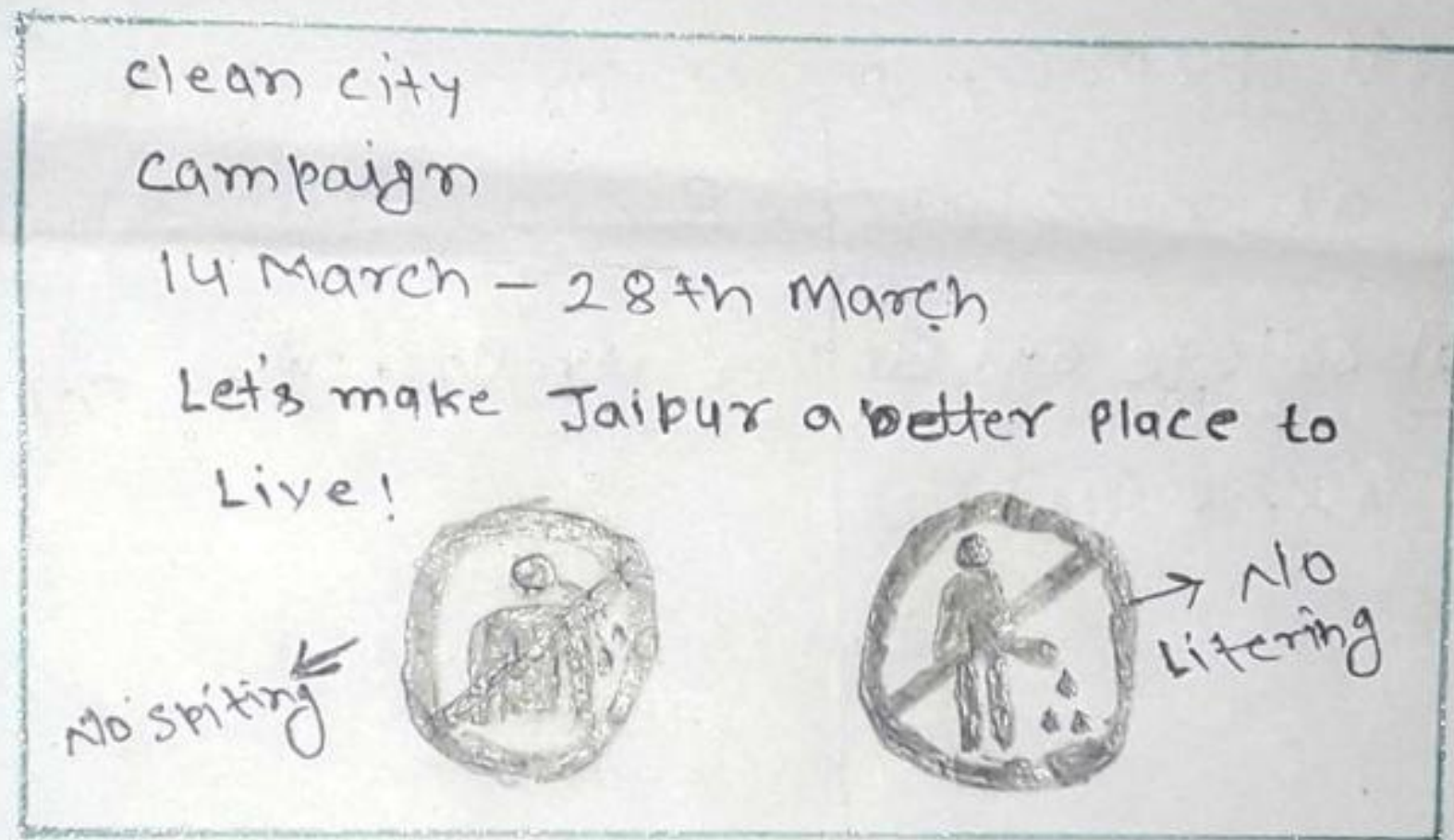
⇒ organizer's name can be on top of the poster.

⇒ use asterisks. (*)

⇒ use small boxes of different shapes to highlight.

⇒ A poster should look neat and graceful.

Example:



2. NOTICE WRITING ÷ Notice is a formal means of giving information and of communication. Basically the purpose of a notice is to announce or display information to a specific group of people. It is a formal receipt of paper that provide specific

information.

Types of Notice :

1. Tender Notice : The tender notice is one of the most common notices that appear daily in the newspapers. They are given by the different departments of the government.
2. Public Notice : These notices are for the general public. It is broadcast by media such as newspaper, Radio, T.V. etc.
3. School, college and university Notice : These notices are three types.
 - ⇒ Admission Notice
 - ⇒ Vacancy Notice
 - ⇒ Notice for the student.

The first two types of notices published in the newspapers and last notice put on the school, college or university notice board.

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4. Legal Notice:- As mentioned earlier under constructive notice, it means Rule of law. (By court).

5. Police Notice :- Different notice are issued by the police like-

⇒ Notice about the missing person.

⇒ Notice for the identification of dead bodies.

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